

Pirton Parish Council



**Minutes of Pirton Parish Council Meeting held in
Pirton Village Hall on 9 June 2022 at 7.45 pm**

www.pirtonparishcouncil.org.uk

Present:

Cllr J Rogers (Chair), Cllr S Bright, Cllr D Burleigh, Cllr A Goodman, Cllr M Parkin, Cllr N Rowe

In attendance:

Mr Edward Roberts (Parish Clerk)

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**22-25    To receive and accept apologies for absence.**

Apologies for absence had been received and accepted from Cllr Maple and District Cllr Strong.

**22-26    Public Participation**

Five members of the public were present, along with two representatives from Anglian Water. Matters raised from the floor were the possible provision of a mirror on the Holwell Road bend at Comice Meadows to improve visibility, the apparent lack of management of the grass triangle at Comice Meadows and the missing litter bin at the top of Little Lane.

It was agreed to put the matter of the mirror on the agenda for July. The triangle is still a Cala responsibility as the roads have not yet been adopted by Highways. The missing bin has been reported previously, but the Clerk will report it again.

Anglian Water representatives were present to update the residents and Parish Council on the work that had been going on in Pirton and what steps were being taken to reduce the sewerage and rain water runoff problems. After an overview of Anglian Water's responsibilities across their area and the challenges raised by climate change, housing growth and environmental impacts, details were given of the work carried out in Pirton. This had included CCTV examination of the sewers, where no major defects were found, and a detailed survey of surface water runoff. Some 30% of homes had their surface water drainage connected to the sewer network. Anglian Water intends to upgrade the existing pumping station and is confident that the pipe from Pirton to Hitchin can cope. More survey work will be done over the summer and a further meeting is hoped to be arranged for September. So far as blockages are concerned, education is the key and further leaflet drops will be made in the village.

**22-27    To receive declarations of interest from Councillors on items on the Agenda and to consider any requests for dispensation.**

Declarations of interest were received and recorded from Cllrs Burleigh and Goodman as members of Wild About Pirton and Cllr Parkin as a member of the Wrights Farm Working Group.

**22-28    To confirm and sign the Minutes of the Parish Council Meeting held on Thursday 12 May 2022 as a true and accurate record.**

PIRTON PARISH COUNCIL

MINUTES: 9 June 2022

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_

It was **RESOLVED** that the minutes of the Council Meeting held on 12 May 2022, be approved as a true and accurate record of the proceedings and be duly signed.

**22-29 To receive Bank Reconciliation and Financial Summary and to approve accounts for payment.**

- a. Bank account as at 31 May 2022: Unity Trust Account £68,000.65.
- b. It was **RESOLVED** that payments totalling £8164.39, as detailed on the monthly Finance Statement (Appendix A) be made.

**22-30 To receive the Clerk's report.**

The Clerk began by drawing the attention of Councillors to the Net Position financial report circulated prior to the meeting, listing expenditure against budget for the various Cost Centres.

He reported that the Jubilee mugs had been delivered to the school. Cllr Rogers was to liaise with the school.

The Notice of Public Rights was now on the Parish Council notice board and would be published on the website on Friday 10<sup>th</sup>.

Correspondence had been received on a number of matters, including the boundary fence at 20 Davis Crescent. NHDC had now accepted that it was their responsibility and their surveyor would be in touch.

An application for a grant for the Pirton Nature Reserve had come in and this would be an agenda item at July's meeting, as would a suggestion for improving the access to the Recreation Ground.

**22-31 To receive the New Pavilion Working Group report**

Cllr Maple had previously circulated the report (Appendix C). There were no matters raised.

**22-32 Planning.**

- a. To consider Planning Applications (as in Appendix A). Cllr Burleigh had circulated the relevant comments from the Planning Group. These were agreed and updated versions would be forwarded by the Clerk to NHDC. One application had been missed off the agenda. Proposed by Cllr Rogers, seconded by Cllr Bright, that the planning Working Group receive delegated authority to respond to the consultation on 8 Shillington Road, Pirton. **AGREED** by all.
- b. To receive an update on the Local Plan. Nil
- c. To receive an update on CALA Homes Ltd. The Cala surveyor had been out to look at the boundary and hedge as discussed last month. It appeared that the Land Registry plan was incorrect. Further reports were awaited. It was confirmed that the roads in the development had not yet been adopted by HCC Highways.
- d. To receive an update on Spitfire Homes. Nil
- e. To receive an update on Blakeney Homes. A response was awaited on the footpath.
- f. To receive an update on Wright's Farm. Little to report.
- g. To consider the following motion: To endorse Gravenhurst Parish Council's objection to planning application CB/22/01804/OUT. Proposed by Cllr Burleigh, seconded by Cllr Bright and **AGREED** by all.

**22-33 To receive updates on Pirton road safety issues, including speed limits.**

Cllr Parkin had circulated her report. It appeared that further speed surveys were to be conducted and it was hoped that positive progress could be reported by the end of the summer. Proposed by Cllr Parkin, seconded by Cllr Goodman, that a sum of £114 be spent on three banners to be placed at the village entrances urging drivers to slow down.

**AGREED** by all. Cllr Parkin was to circulate a map showing where the banners were to be placed.

Residents were to be reminded that they should take care when placing placards advertising village events. It was all too easy to obscure the views of drivers.

**22-34 To agree the following motion.**

Pirton Parish Council:

- Supports the 20's Plenty for Hertfordshire campaign;
- Calls on Hertfordshire County Council to request 20mph speed limit on streets throughout Hertfordshire where people live, work, shop, play or learn, with 30mph as the exception on those roads where full consideration of the needs of vulnerable road users allows a higher limit.

Proposed by Cllr Goodman, seconded by Cllr Burleigh and **AGREED** by all.

**22-35 To receive an update from the Communications Working Group.**

Cllr Goodman had circulated the update (Appendix D).

**22-36 To agree the details for the manning of a stall at the Pirton Summer Fair.**

Cllrs Rogers and Burleigh would be available, with Cllr Goodman in support on an ad hoc basis. It was agreed that the new pavilion and water and sewerage should be highlighted. Literature might be obtained from Anglian Water.

**22-37 To agree a date for the autumn Community Action Day.**

It was agreed that this would be 2 October, with the 15<sup>th</sup> as back-up.

**22-38 To discuss the provision of water at the Pirton Community Allotment.**

Following on from Anglian Water's presentation, it was agreed that the Parish Council could provide three water butts for the allotments. Proposed by Cllr Rogers, seconded by Cllr Burleigh, that a sum not to exceed £150 should be spent on three water butts. **AGREED** by all.

**22-39 To agree that Pirton Parish Council should be included in the representation by LADACAN (Luton and District Association for the Control of Aircraft Noise) at the formal hearings in September regarding Luton Airport expansion.**

Proposed by Cllr Burleigh, seconded by Cllr Rogers, that the Parish Council should be included in the representation. **AGREED** by all.

**22-40 To receive reports on the following:**

- a. Parish Paths Partnership (P3). Cllr Rowe reported that Highways would not replace the missing posts on the Shillington Road bend. Cllr Bright suggested self help and this was generally endorsed by those present.
- b. S106 Projects. Nil
- c. Village Environment. Much had been covered under this heading by Anglian Water. Cllr Bright brought up the matter of ditch clearing, which was now a vital task. He offered to do some more research on the matter and report back. There was little doubt that the Parish Council would have to pay for a contractor.

A vote of thanks was proposed by Cllr Rogers to Steve Kitchiner for his work in providing an excellent beacon for the Queen's Jubilee celebrations. Seconded by Cllr Bright and **AGREED** by all.

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- d. Bury Trust. A report had been received and circulated from the Trust's Annual Meeting. The Trust was currently running a deficit and it may fall to the Parish Council to increase its funding contribution in the future.
- e. Village Hall. All was well.

**22-41 To suggest items for the next meeting of the Parish Council to be held on Thursday, 14 July 2022 at Pirton Village Hall at 7.45 pm.**

- a. Grant application from St Mary's for the Nature Reserve.
- b. Provision of a mirror at the Comice Meadows turn.
- c. Hedging costs at Chipping Green.
- d. Newsletter contributions and timeline.
- e. Recreation Ground access proposals.

**Meeting Closed: 10.25 pm.**

Appendices

Appendix A – Monthly Finance Statement

Appendix B – Planning Applications

Appendix C – New Pavilion Working Group Report

Appendix D – Communications Working Group

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_

Appendix A – Monthly Finance Statement

## Pirton Parish Council

### Bank Reconciliation at 31/05/2022

|                                   |            |                  |
|-----------------------------------|------------|------------------|
| Cash in Hand 01/04/2022           |            | 63,484.97        |
| <b>ADD</b>                        |            |                  |
| Receipts 01/04/2022 - 31/05/2022  |            | 25,838.61        |
|                                   |            | 89,323.58        |
| <b>SUBTRACT</b>                   |            |                  |
| Payments 01/04/2022 - 31/05/2022  |            | 21,322.93        |
| <b>Cash in Hand 31/05/2022</b>    |            | <b>68,000.65</b> |
| (per Cash Book)                   |            |                  |
| <br>                              |            |                  |
| Cash in hand per Bank Statements  |            |                  |
| Petty Cash                        | 31/05/2022 | 0.00             |
| Pirton Parish Council Unity Trust | 31/05/2022 | 68,195.65        |
|                                   |            | <b>68,195.65</b> |
| <br>                              |            |                  |
| Less unrepresented payments       |            | 195.00           |
|                                   |            | 68,000.65        |
| <br>                              |            |                  |
| Plus unrepresented receipts       |            |                  |
| <br>                              |            |                  |
| <b>Adjusted Bank Balance</b>      |            | <b>68,000.65</b> |
| <br>                              |            |                  |
| <b>A = B Checks out OK</b>        |            |                  |

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## Payments

| Code                     | Date       | Description            | Supplier                             |                 | VAT             | Total           |
|--------------------------|------------|------------------------|--------------------------------------|-----------------|-----------------|-----------------|
| Sports Pavilion          | 16/05/2022 | Sports Pavilion Design | Simon Knight Architects              | 5,685.00        | 1,137.00        | 6,822.00        |
| Information Commissioner | 20/05/2022 | Annual Subscription    | Information Commissioner             | 35.00           |                 | 35.00           |
| Street Cleaner           | 24/05/2022 | Street Cleaning        | Tony Smart                           | 170.00          |                 | 170.00          |
| Village Greens           | 07/06/2022 | Village Greens Grass   | Andrew Burton                        | 320.00          |                 | 320.00          |
| Room Hire                | 09/06/2022 | Room Hire              | Pirton Sports and Social Club (PSSC) | 18.00           |                 | 18.00           |
| Salary                   | 09/06/2022 | Salary                 | Edward Roberts (Clerk)               | 569.00          |                 | 569.00          |
| Room (Office Expenses)   | 09/06/2022 | Expenses               | Edward Roberts (Clerk)               | 30.00           |                 | 30.00           |
| Telephone                | 09/06/2022 | Expenses               | Edward Roberts (Clerk)               | 20.00           |                 | 20.00           |
| Stationery               | 09/06/2022 | Expenses               | Edward Roberts (Clerk)               | 21.99           |                 | 21.99           |
| Postage & Mileage        | 09/06/2022 | Expenses               | Edward Roberts (Clerk)               | 16.20           |                 | 16.20           |
| Tax                      | 09/06/2022 | Tax & Employers NI     | HMRC Clerk's Tax                     | 142.20          |                 | 142.20          |
| <b>Total</b>             |            |                        |                                      | <b>7,027.39</b> | <b>1,137.00</b> | <b>8,164.39</b> |

## Receipts

| Code          | Date       | Description | Supplier | Net             | Total           |
|---------------|------------|-------------|----------|-----------------|-----------------|
| VAT Reclaimed | 24/05/2022 | VAT Reclaim | HMRC VAT | 1,989.94        | 1,989.94        |
| <b>Total</b>  |            |             |          | <b>1,989.94</b> | <b>1,989.94</b> |

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Appendix B – Planning Applications

| Reference           | Detail                                                                                                                                                                                                                                                                                                                                                                          |
|---------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| i 22/01215/FP       | <p><b>21 Royal Oak Lane, Pirton</b></p> <p><i>Erection of one detached 3-bed dwelling following demolition of existing garage/workshop. Installation of vehicular crossover to serve existing dwelling - No.21 Royal Oak Lane.</i></p> <p>Comments to Tom Rea by 9 June 2022 (extended to 16 June)</p> <p><b>The Council objects to this application on various grounds</b></p> |
| ii 22/02110/FPH     | <p><b>8 Shillington Road, Pirton</b></p> <p><i>First floor rear extension and insertion of two rooflights in existing rear roof slope.</i></p> <p>Comments to Andrew Hunter by 9 June 2022 (extended to 13 June)</p> <p><b>Note – not on the original agenda.</b></p> <p><b>The Council objects to this application because of the adverse impact on a neighbor.</b></p>        |
| iii CB/22/01804/OUT | <p><b>Greenwoods, Land North of Higham Road and East of the A6 Bedford Road, Barton Le Clay, Bedfordshire</b></p> <p>Proposal: Outline Application: Erection of up to 3,750 residential units (Use ClassC3);etc</p> <p>Deadline for comments 9 June 2022 (<b>Objection submitted electronically 30 May 2022</b>)</p>                                                            |
| iv 22/01414/FPH     | <p><b>19 Walnut Tree Road, Pirton</b></p> <p><i>Replacement fencing and installation of vehicular access gates on Northern boundary.</i></p> <p>Comments to Tom Rea by 18 June 2022</p> <p><b>The Council has no objections to this application.</b></p>                                                                                                                        |
| v 21/02768/FP       | <p><b>Oughtonhead Pumping Station, Hitchin Road, Pirton</b></p> <p><i>Upgrade of existing pumping station to provide nitrate removal plant and equipment including change of use of land for operational purposes and all associated works.</i></p> <p>Comments to Ben Glover by 12 June 2022</p> <p><b>The Council has no objections to this application provided that</b></p> |

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**certain measures are complied with.**

vi **22/01344/FPH** **Pirton Court, 1 Priors Hill, Pirton**

*Single storey rear extension.*

Comments to Henry Thomas by 22 June 2022

**The Council has no objections to this application**

vii **22/01416/FP** **30 Shillington Road, Pirton**

*Change of use from Agricultural Land to Garden/Residential Land to provide an extended garden to No. 30 Shillington Rd and an extended garden to No. 28 Shillington Rd. Extend the existing building at No.30 Shillington Rd incorporating double storey side and rear extensions including balcony following demolition of existing double garage. Erection of detached double garage.*

Comments to Andrew Hunter by 23 June 2022

**The Council objects to this application on numerous grounds.**

**Planning Decisions** (for information only)

| Reference              | Detail                                                                                                                                                                                                                                                                                          |
|------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| i <b>22/01043/FPH</b>  | <p>14 Danefield Road, Pirton</p> <p><i>Part two storey and part single storey rear extension following demolition of existing single storey rear extension (revision of previously approved planning permission 20/03010/FPH granted 01.02.2021).</i></p> <p>Permission granted 26 May 2022</p> |
| ii <b>22/01062/FPH</b> | <p><b>9 Hitchin Road, Pirton</b></p> <p><i>Two storey side extension, single storey rear extension and detached garage following demolition of existing rear conservatory, side extension and detached garage.</i></p> <p>Permission granted 8 June 2022</p>                                    |

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Appendix C - New Pavilion Working Group Report

**New Pavilion Working Group report to PPC 9 Jun 2022**

1. The Working Group has met formally 7 times to date.
2. The key objectives for the current phase (2) of work are:  
 To achieve Planning permission for an acceptable design  
 To raise sufficient funding for the construction  
 It is intended that this phase of work should conclude by the end of November 2022.
3. The design has been developed following a further meeting on 12<sup>th</sup> May with the Architect, and Engineers. The length has been increased by 0.5m to provide larger store rooms for cricket and football. The proposed heating is by air sourced heat pumps. We had thought that these wouldn't be appropriate because of the length of time required to bring the building up to temperature but the view is that with the high level of insulation, the proposed kit will heat the pavilion up within 30 mins. Hot water will be provided by two independent systems, one (smaller) for the kitchen and toilets, and the other (larger) for the showers. The kitchen hatch has been moved to the centre of the wall.
4. The approach for planning permission is to include worst case options pending final decisions (for example heat pumps and electric heating in case the cost of heat pumps is above budget).
5. The pavilion location has been altered slightly to avoid the high-pressure gas main. The exact location of the pipe is still not certain.
6. Our Quantity surveyor will update his estimate based on the latest design. This has delayed the planning permission submission a little to make sure that the new design is likely to be affordable. We expect a cost estimate in mid-June.
7. Quotes will be sought for 2x 40 foot, and 1x20 foot containers with the aim of installing them over the summer while the ground is hard.
8. A stall has been booked at this year's summer fair to show the proposed pavilion design.
9. The PPC is requested to:
  - a. NOTE the contents of this update.

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- b. PROVIDE any comments or direction on the matters contained in this update.

Simon Maple

Appendix D – Communications Working Group

**Communications Working Group Update**

**New Pavilion**

Any ongoing information to be posted either on Facebook or on the PPC Website will be forwarded on by the NPWG

**Pirton.org**

No news to update apart from that all seems to be working OK now with the website – we have given access to 3 other administrators who have been successfully updating their website pages.

**Community Action Day**

The suggested date will be agreed in agenda point 22-37, but this event will be created as before on PPC Facebook page with posts prior to that to enable residents to save the dates in their diaries. The combination of FB, website and posters around the village garnered c. 50 people, so this model will be used. **However, as the Parish Magazine deadline for the combined July/August edition will need to be in by June 10<sup>th</sup> (the day after our PC meeting) should we get something in early, and also ask for other volunteers to help organize projects for the agreed date?**

**September Parish Council Newsletter**

Cllr Maple sent out an email (mid May) outlining key dates for the production and distribution of the Autumn edition of the newsletter. **Content and contributors need to be agreed latest at the next Parish Council meeting, in July.**

|                          |     |      |                        |
|--------------------------|-----|------|------------------------|
| Prepare copy             | All | 2wks | 27 Jul - 10 Aug        |
| Finalise document        | SM  | 1wk  | 10 Aug-17 Aug          |
| Print                    | ER  | 1wk  | 17 Aug - 24 Aug        |
| Distribute to deliverers |     | SM   | 2 days 24 Aug - 26 Aug |
| Deliver                  | All | 1wk  | 26 Aug - 2 Sept        |
| Contingency              |     | 1wk  | 2 Sept - 9 Sept        |

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